



Agenda

**Notice of a public meeting of General Licensing and Registration
Sub-Committee**

**To: Councillors Tim Grogan, Malcolm Taylor and
Peter Wilkinson.**

Date: Monday, 13th November, 2023

Time: 12.00 pm

**Venue: Council Chamber, Civic Centre, Stone Cross,
Northallerton, North Yorkshire DL6 2UU**

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the named democratic services officer supporting this committee if you have any queries.

This meeting is being held as an in-person meeting that is being broadcasted and recorded and will be available to view via the following link [Live meetings | North Yorkshire Council](#). Please contact the named democratic services officer supporting this committee if you would like to find out more.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public. Please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the named democratic services officer supporting this committee. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

Business

- 1. Election of Chair**
To elect a Member to act as Chair of the meeting
- 2. Apologies for Absence**
- 3. Disclosures of Interest**
Councillors are invited to declare at this point any disclosable pecuniary interests they have in items appearing on this agenda, including the nature of those interests.

4. **Procedure for Meeting** (Pages 3 - 4)
To confirm the procedure to be followed at the meeting.
5. **HC217B – Application for renewal of Hackney Carriage Vehicle Licence** (Pages 5 - 28)
To receive a report from the Corporate Director of Environment

Agenda Contact Officer:

Louise Hancock, Democratic Services Officer

Tel: 01609 767015

Email: louise.hancock@northyorks.gov.uk

Friday, 3 November 2023



General Licensing and Registration Sub-Committee

Procedure

Introduction

1. The Sub-Committee will conduct its hearings fairly, observing the basic rules of natural justice.
2. Each hearing will take the form of a discussion led by the Chair and cross examination will not be permitted unless the Sub-Committee considers that cross examination is necessary.
3. Hearings will be held in public but the Sub-Committee may decide to exclude the public from all or part of a hearing where it considers the public interest in doing so outweighs the public interest in the hearing taking place in public. In this context "public" includes any party to the hearing or any representative of a party.

Procedure

4. At the beginning of the meeting the Chair shall:-
 - a) ask those present to introduce themselves;
 - b) explain the procedure;
 - c) ask the parties whether they wish permission for another person to appear at the hearing.
5. The Sub-Committee will consider requests from the parties for permission for other persons to appear at the meeting. Such permission will not be unreasonably withheld.
6. The Chair will conduct the hearing taking representations from the parties in the following order:
 - a) the Licensing Officer who will outline the background to the case. The Licensing Officer's role is to provide factual information to the Sub-Committee.
 - b) the applicant/licence holder (including any person appointed to represent the party or any other persons who have been given permission to assist the party).
 - c) any party making representations (including any person appointed to represent the party or any persons who have been given permission to assist the party).

7. Before determination, the applicant/licence holder will be given the final opportunity to address the Sub-Committee.
8. Each party will be given an equal maximum period of time in which to put forward any additional information requested by the Council, to question other persons (if given permission by the Sub-Committee) and address the Sub-Committee.
9. The Sub-Committee may exclude disruptive persons in certain circumstances.
10. The Sub-Committee may adjourn the hearing in certain circumstances.
11. The Sub-Committee will ask the parties to withdraw so that it can consider its determination. In considering its determination, the Sub-Committee may ask its Legal Advisor to provide it with legal and procedural advice. The nature of this advice will be notified to the parties.
12. The Sub-Committee will make its determination at the end of the meeting and this will be confirmed in writing.

Failure of Parties to Attend a Hearing

13. If a party has informed the Council that they do not intend to attend or be represented at a hearing, the hearing may proceed in their absence.
14. Where a party has not so indicated fails to attend or be represented at a hearing the Sub-Committee may:
 - a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date; or
 - b) hold the hearing in the party's absence.
15. Where the hearing is held in the absence of a party, the authority shall consider at the hearing of the application, representation or notice made by that party.
16. Where a hearing is adjourned to a specified date the Council will notify the parties of the date, time and place to which the hearing has been adjourned.

April 2023

North Yorkshire Council

General Licensing and Registration Sub-Committee

13 November 2023

HC217B – Application for renewal of Hackney Carriage Vehicle Licence

Report of the Corporate Director of Environment

1.0 PURPOSE OF REPORT

- 1.1 This report asks the Sub-Committee to consider an application for the renewal of a hackney carriage vehicle licence.

2.0 BACKGROUND

- 2.1 Martin Coleman is the holder of a hackney carriage vehicle licence (plate number HC217B) in respect of a Volkswagen Passat vehicle registration mark FT13 HHF. The vehicle has been licensed since 05 November 2019.
- 2.2 The current licence is due to expire on 31 October 2023. A copy of the current licence is attached at **Appendix A**.

3.0 APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE LICENCE

- 3.1 A renewal application was lodged on 26 October 2023. Taxi journeys are authorised between the date of the application and the date of determination. Effectively, the applicant may exercise continuation rights until such time as a decision is made in relation to the renewal. A copy of the application form is attached at **Appendix B**.
- 3.2 All applicants are required to produce the following documents before a licence will be renewed:
- i) Proof that the licensing authority's testing arrangements have been satisfied; and
 - ii) A current vehicle insurance certificate or cover note which includes the carriage of passengers for public hire.
- 3.3 The applicant has produced the requisite documents identified in paragraph 3.2 and these have been deemed satisfactory by the Licensing Team.
- 3.4 A copy of the latest vehicle inspection test certificate is attached at **Appendix C**.
- 3.5 The MOT history of the vehicle has been taken from the GOV.UK website and is attached at **Appendix D**.
- 3.6 The most recent data shows that, on 18 October 2023, the recorded mileage was 224,054.
- 3.7 According to the registration document, attached at **Appendix E**, the vehicle in question was first registered on 21 May 2013.

4.0 ALTERNATIVE OPTIONS CONSIDERED

4.1 All of the Sub-Committee's options are outlined in paragraph 11.0. No alternative options are available.

5.0 FINANCIAL IMPLICATIONS

5.1 No financial implications have been identified.

6.0 LEGAL IMPLICATIONS

6.1 The applicant may appeal against the decision of the Sub-Committee if it decides not to grant the application. An appeal must be made to Crown Court within 21 days of receiving notification of the decision.¹.

7.0 EQUALITIES IMPLICATIONS

7.1 No equalities implications have been identified.

8.0 CLIMATE CHANGE IMPLICATIONS

8.1 No climate change implications have been identified.

9.0 POLICY IMPLICATIONS

9.1 In carrying out its licensing functions, the Sub-Committee should have regard to the Council's Hackney Carriage and Private Hire Licensing Policy.

9.2 In accordance with paragraph 47 of the policy, the Council imposes general 10-year age limits in respect of hackney carriage vehicles. The vehicle in question surpassed the policy age limit over months ago.

9.3 The Council's policy can (and is generally likely to) affect the outcome of the decision in most cases and this is entirely lawful. The policy is a means of securing a consistent approach to individual cases.

9.4 Each case must be considered in the light of the policy but not so that the policy automatically determines the outcome.

9.5 The policy allows for exceptions to be made by placing a requirement on the licensing authority to consider each application on its individual merits and to depart from the general policy where the specific circumstances of a case justify making an exception. The onus is on the applicant to demonstrate that any such exception should be made.

10.0 REASONS FOR RECOMMENDATIONS

10.1 The Sub-Committee must consider if the specific circumstances of the applicant's individual case justify making an exception from the general policy and take one of the steps outlined in paragraph 11.0.

¹ By virtue of section 7 of the Public Health Acts (Amendment) Act 1907

11.0 RECOMMENDATION(S)

- i) Grant the application; or
- ii) Refuse to renew the licence on the grounds of any reasonable cause.

APPENDICES:

Appendix A – Current Licence
Appendix B – Application
Appendix C – Vehicle inspection
Appendix D – MOT history
Appendix E – V5 registration document

BACKGROUND DOCUMENTS:

Hackney Carriage and Private Hire Licensing Policy

Karl Battersby
Corporate Director of Environment
County Hall
Northallerton
02 November 2023

Report Author – Anita Castle-Ward, Senior Licensing Officer
Presenter of Report – Anita Castle-Ward, Senior Licensing Officer

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

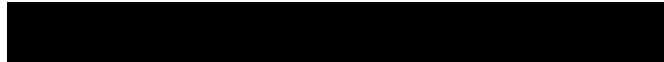
APPENDIX A



HACKNEY CARRIAGE VEHICLE LICENCE 217

In accordance with the relevant provisions of the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976, Hambleton District Council hereby grants a licence to:

Mr Martin Coleman



to use **Volkswagen Passat**, registration mark **FT13 HHF** as a hackney carriage vehicle for the carriage of up to **4** passengers, subject to the conditions attached hereto.

This licence shall remain in force from **01 Nov 2022** until **31 Oct 2023** unless previously suspended or revoked.

A handwritten signature in black ink, appearing to read "Simon Fisher".

Simon Fisher
Licensing and Procurement Manager

Date: 20 October 2022

HACKNEY CARRIAGE VEHICLE LICENCE CONDITIONS

1. The proprietor must ensure that the vehicle complies in all respects with the requirements of any Act and Regulation in relation to the use of motor vehicle and any Code of Practice or policy implemented by the council.
2. The exterior licence plate, side panels and roof sign shall be properly fixed externally to the vehicle bodywork in the positions required by the licensing authority and the internal plate to the passenger side of the dashboard and displayed at all times in accordance with the reasonable instructions of the authorised officer of the council. The exterior licence plate, side panels and roof sign must be maintained and kept in such condition that the information contained thereon is clearly visible to public view and the interior plate must remain clearly visible to passengers travelling in the vehicle at all times. The exterior licence plate shall be fixed in such a manner as to be easily removable by an authorised officer of the council or a police officer. Any defects to the plate should be reported to the licensing authority for repair.
3. The holder of this licence shall cause to be affixed and maintained in a conspicuous position, in accordance with the directions of the licensing authority, any sign or notice as required from time to time by the licensing authority.
4. All wheelchair accessible vehicles shall display the recognised disability symbol.
5. The holder of this licence shall ensure that the driver understands how to operate the vehicle and any equipment, including, where applicable, any equipment fitted to make the vehicle accessible by disabled persons.
6. The hackney carriage, including all fittings and specialist equipment, must be well maintained and kept in good working order.
7. The interior and exterior of the hackney carriage shall be kept in a clean and tidy condition and all body work shall be sound and reasonably well maintained, free from dents and other distortions/damage. Any repairs and cosmetic improvements shall be of a reasonable quality and a good paint match achieved. Doors, door locks, boot/tail gate and locks, bonnet, hinges and catches, windows, sunroofs and hoods shall operate correctly and all upholstery shall be reasonably well maintained and free from unsightly repairs, stains and burns.
8. Where the vehicle is converted to be propelled by Liquid Petroleum Gas the holder of the licence shall produce to the licensing authority a certificate showing that the vehicle has been examined by a person approved by the Liquid Petroleum Gas Association and that the installation is safe, well maintained and in good working order.
9. The holder of this licence shall:-
 - a) provide sufficient means by which any person in the vehicle may communicate with the driver during the course of the hiring;
 - b) cause the interior of the vehicle to be kept wind and water tight;
 - c) provide any necessary windows and means of opening and closing with not less than one window on each side of the passenger compartment;
 - d) ensure that glass in all windows shall be kept clean and clear of obstruction to ensure that there is a clear view, both into and out of the vehicle;

- e) cause the seats in the passenger compartment to be properly cushioned and covered;
 - f) ensure that all seating is fitted and maintained in accordance with the vehicle manufacturer's specification and any Construction and Use Regulations applicable to the type of vehicle and seats shall not face sideways to the direction of travel unless approved in writing by the licensing authority;
 - g) cause the floor in the passenger compartment to be provided with proper carpet, mat or other suitable covering;
 - h) carry a fire extinguisher in such a position as to be readily available for use and the extinguisher must comply with the requirements of the licensing authority; and
 - i) ensure that provision is made for carrying luggage sufficient for the number of persons for which the vehicle is licensed and provision is made to protect the luggage from inclement weather.
10. The holder of this licence shall not allow the specification of the hackney carriage to be varied without the written consent of the licensing authority.
11. No signs, notices, advertisements, marks or other devices whatsoever shall be displayed on, in or from the vehicle except as may be required by statutory provisions or authorised by the licensing authority.
12. The proprietor shall ensure that a copy of the fare table in the form approved by the licensing authority, from time-to-time, is exhibited inside the vehicle at all times in a place approved by the licensing authority and that it is not concealed from view while the vehicle is being used for hire or rendered illegible.
13. The meter must be maintained in good working order at all times and shall be set to display the hackney carriage fare table approved by the council.
14. The holder of this licence shall, at the earliest opportunity, and in any case within 48 hours, disclose to the licensing authority in writing the details of any arrest, criminal charge, conviction, caution, fixed penalty notice, DVLA licence endorsement or community resolution imposed upon him or her (or, in the case of a company or partnership, on any of the directors or partners).
15. Where this licence is held by a company or partnership, any changes to the directors or partners must be notified to the licensing authority as soon as practicable and, in any case, within seven days of any such change.
16. The holder of this licence shall only permit the hackney carriage vehicle to be driven by a driver who understands how to operate the vehicle and any equipment fitted to make the vehicle accessible by disabled persons.
17. Seat belts shall be properly and securely fitted for each passenger authorised to be carried in the vehicle and shall be maintained in a safe condition.
18. The proprietor shall ensure the vehicle is fitted with a taximeter of a type approved by the licensing authority and shall be calendar controlled, locked and sealed by the manufacturer/supplier so that tariff rates change automatically and cannot be changed or tampered with manually by the driver.

19. The taximeter shall be calibrated to a level no greater than the current maximum tariff agreed by the licensing authority and sealed to prevent unauthorised adjustment. A calibration certificate signed by the meter installer shall be provided to the licensing authority to verify the tariff at which the meter has been set.
20. The proprietor shall ensure that a copy of the current maximum fare table supplied by the licensing authority is on display inside the hackney carriage at all times and that the table is clearly visible to passengers when the vehicle is for hire. In cases where the meter has been calibrated to a tariff lower than that agreed by the licensing authority, this table of fares must also be on display and clearly visible to passengers.
21. Taximeters shall be positioned so that passengers in the vehicle can easily read the display.
22. The proprietor shall cause the taximeter to be maintained in a sound mechanical condition at all times.
23. No CCTV system shall be installed in a vehicle unless it has previously been authorised in writing by the licensing authority.
24. No cameras shall be installed in the vehicle without prior written consent from the licensing authority. The number and location of cameras shall not be varied without the prior written consent of the licensing authority.
25. An advisory notice, approved by the licensing authority, shall be displayed inside the vehicle on each of the rear side passenger windows. The notices shall be positioned in a prominent (though not obstructive) position where they can be easily read by persons both inside and outside of the vehicle. The proprietor shall ensure that the notices are maintained in a clean and legible condition.
26. The proprietor shall ensure that the system is properly and regularly maintained and serviced in accordance with the manufacturer's instructions. Written records of all maintenance and servicing shall be made and retained by the proprietor for a minimum of 12 months. Such written records shall be made available on demand by authorised officer of the licensing authority and/or North Yorkshire Police.
27. Upon request for image retrieval by an officer of the licensing authority or a police officer the proprietor shall ensure that the CCTV system is made available to the officer as soon as reasonably practicable, and in any event within seven days of the request.
28. The proprietor of the vehicle shall take all reasonable steps to ensure that any driver of the vehicle is made aware of every condition in relation to any installed CCTV system and has been given adequate instruction regarding the need for the system to be made available as soon as reasonably practicable, and in any event within seven days of any authorised request for any image retrieval.
29. The proprietor shall ensure that notification is lodged with the Information Commissioner to cover the purposes for which the CCTV system is used.

BYELAWS FOR HACKNEY CARRIAGES

Made under Section 68 of the Town Police Clauses Act 1847 and Section 171 of the Public Health Act 1875, by the Council of the District of Hambleton with respect to Hackney Carriages in the District of Hambleton.

INTERPRETATION

1. Throughout these Byelaws "the Council" means the Council of the District of Hambleton and "the District" means the District of Hambleton.

PROVISIONS REGULATING THE MANNER IN WHICH THE NUMBER OF EACH HACKNEY CARRIAGE CORRESPONDING WITH THE NUMBER OF ITS LICENCE, SHALL BE DISPLAYED.

2. (a) The Proprietor of a Hackney Carriage shall cause the number of the licence granted to him in respect of the carriage to be legibly painted or marked on the outside and inside of the carriage, or on plates affixed thereto in positions approved by the Council.
(b) A proprietor or driver of a Hackney Carriage shall:-
 - (i) not wilfully or negligently cause or suffer any such number to be concealed from public view while the carriage is standing or plying for hire;
 - (ii) not cause or permit the carriage to stand or ply for hire with any such painting, marking or plate so defaced that any figure or material particular is illegible.

PROVISIONS REGULATING HOW HACKNEY CARRIAGES ARE TO BE FURNISHED OR PROVIDED

3. The proprietor of a Hackney Carriage shall:-
 - (a) provide sufficient means by which any person in the carriage may communicate with the driver;
 - (b) cause the roof or covering to be kept watertight;
 - (c) provide any necessary windows and a means of opening and closing not less than one window on each side;
 - (d) cause the seats to be properly cushioned or covered;
 - (e) cause the floor to be provided with a proper carpet, mat or other suitable covering;
 - (f) cause the carriage both externally and internally, including the fittings and furniture generally, to be kept in a clean condition, well maintained and in every way fit for public service;
 - (g) provide means for securing luggage if the carriage is so constructed as to carry luggage;
 - (h) provide an efficient fire extinguisher which shall be carried in such a position as to be readily available for use;
 - (i) provide at least two doors for the use of persons conveyed in such carriage and a separate means of ingress and egress for the driver;
 - (j) provide efficient interior lighting.

PROVISIONS REGULATING THE CONDUCT OF THE PROPRIETORS AND DRIVERS OF HACKNEY CARRIAGES PLYING WITHIN THE DISTRICT IN THEIR SEVERAL EMPLOYMENTS, AND DETERMINING WHETHER SUCH DRIVERS SHALL WEAR ANY AND WHAT BADGES

4. A proprietor or driver of a Hackney Carriage, when standing or plying for hire, shall not, by calling out or otherwise, importune any person to hire such carriage and shall not make use of the services of any other person for the purpose.
5. The driver of a Hackney Carriage shall behave in a civil and orderly manner and shall take all reasonable precautions to ensure the safety of persons conveyed in or entering or alighting from the vehicle.
6. The proprietor or driver of a Hackney Carriage who has agreed or has been hired to be in attendance with the carriage at an appointed time and place shall, unless delayed or prevented by some sufficient cause, punctually attend with such carriage at such appointed time and place.

7. The driver of a Hackney Carriage when hired to drive to any particular destination shall, subject to any directions given by the hirer, proceed to that destination by the shortest available route.
8. The proprietor or driver of a Hackney Carriage shall not convey or permit to be conveyed in such carriage:-
 - (a) any greater number of persons than the number of persons specified on the plate affixed to the carriage;
 - (b) any child under the age of 10 years on any front passenger seat.
9. If a badge has been provided by the Council and delivered to the driver of a Hackney Carriage he shall, when standing or plying for hire, and when hired, wear that badge on the outermost garment in or adjacent to the lapel position and in such a manner as to be plainly visible.
10. The driver of a Hackney Carriage so constructed as to carry luggage shall, when requested by any person hiring or seeking to hire the carriage:-
 - (a) convey a reasonable quantity of luggage;
 - (b) afford reasonable assistance in loading and unloading;
 - (c) afford reasonable assistance in removing it to or from the entrance of any building, station, or place at which he may take up or set down such person.

PROVISIONS SECURING THE SAFE CUSTODY AND RE-DELIVERY OF ANY PROPERTY ACCIDENTALLY LEFT IN HACKNEY CARRIAGES, FIXING THE CHARGES TO BE MADE IN RESPECT OF

11. The proprietor or driver of a Hackney Carriage shall immediately after the termination of any hiring or as soon as practicable thereafter carefully search the carriage for any property which may have been accidentally left therein.
12. The proprietor or driver of a Hackney Carriage shall, if any property accidentally left therein by any person who may have been conveyed in the carriage be found by or handed to him:-
 - (a) carry it as soon as possible and in any event within 48 hours, if not sooner claimed by or on behalf of its owner, to the office of Hambleton District Council, Stone Cross, Rotary Way, Northallerton and leave it in the custody of the officer in charge of the office on his giving a receipt for it;
 - (b) be entitled to receive from any person to whom the property shall be re delivered an amount equal to five pence in the pound of its estimated value (or the fare for the distance from the place of finding to the office of the Council, whichever be the greater) but not more than five pounds.

CONVEYANCE OF DEAD BODY OR PERSON SUFFERING FROM INFECTIOUS OR CONTAGIOUS DISEASE

13. Every proprietor or driver of a Hackney Carriage who shall knowingly convey in the carriage any person having any highly infectious or contagious disease or the body of any person shall immediately thereafter notify the Chief Environmental Health Officer of the Council.

PENALTIES

14. Every person who shall offend against any of these byelaws shall be liable on summary conviction to a fine not exceeding one hundred pounds and in the case of a continuing offence to a further fine not exceeding five pounds for each day during which the offence continues after conviction therefore.



Application for Renewal of a Hackney Carriage or Private Hire Vehicle Licence

WARNING

It is an offence for the applicant to knowingly or recklessly make a false statement or to omit any material to obtain a licence. Such action will reflect on the suitability of the applicant to hold such a licence. Please read the questions carefully before completing the form.

SECTION 1 - VEHICLE DETAILS

Licence type	<input checked="" type="checkbox"/> Hackney Carriage Vehicle <input type="checkbox"/> Private Hire Vehicle
Do you intend to use the vehicle entirely or predominantly in North Yorkshire?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Registration number	FT13 HHF.
Licence plate number	217
Make and model	VAUXWAGEN PASSAT.
Colour	SILVER
Date of first registration	21-05-2013.
Are you currently licensed in any other locality in North Yorkshire?	<input type="checkbox"/> Yes – Please provide licence no <input checked="" type="checkbox"/> No

Please note that vehicles over the age of 10 years will not generally be licensed (unless they are wheelchair accessible). Any applications in respect of vehicles over 10 years should be accompanied by some supporting documentation to demonstrate that the specific circumstances of the case would warrant a departure from the Council's policy.

Number of passengers	4
Meter make and model (if applicable)	DIGITAX F2.
Name of private hire operator (private hire only)	

SECTION 2 - APPLICANT DETAILS

Name	MR MARTIN COLEMAN
Address (including post code)	[REDACTED]
Email address	[REDACTED]
Telephone number	[REDACTED]
Date of birth	[REDACTED]

If the applicant is a company or partnership, please provide details of all directors or partners below

Director/Partner	Date of birth	Address and telephone number

SECTION 3 – ADDITIONAL PROPRIETORS

State the name and address of every person (including any limited company) who is a proprietor or part proprietor of the above vehicle or is concerned in the keeping, employing or letting on hire of the vehicle.

Proprietor name	Date of birth	Address and telephone number

SECTION 4 – DECLARATION

- I have read and understood the implications of the warning regarding the making of false declarations in relation to this application and confirm that to the best of my knowledge the particulars I have provided with this application are correct.
- If a licence is granted, I undertake to comply with all relevant licence conditions, policy requirements and byelaws where applicable.
- I will notify the council if any information in this application changes, as outlined in the Council's Hackney Carriage and Private Hire Licensing Policy.

Signature: [REDACTED]

Date: 20.10.25.

SECTION 5 - CHECKLIST

An application will not be determined unless the licensing authority is in receipt of:

- a fully completed application form
- the appropriate fee
- a current vehicle insurance certificate or cover note which includes the carriage of passengers for public hire (in the case of hackney carriage vehicles) or private hire (in the case of private hire vehicles)
- confirmation that the vehicle has an MOT test certificate (required for all vehicles aged over one year as from the date of first registration as shown on the vehicle registration document)
- proof that the licensing authority's testing arrangements have been satisfied
- a satisfactory basic criminal record check from <https://www.gov.uk/criminal-record-checks-apply-role> for each proprietor or in the case of a company or partnership, for every director and partner (not applicable to drivers, proprietors and operators already licensed by North Yorkshire Council)
- a certificate of good conduct (only if an applicant/proprietor has lived overseas for a period of six months or more in the 10-year period leading up to the date of application).

Please return the completed form & documents to your local North Yorkshire office:

Craven - licensing.cra@northyorks.gov.uk

Hambleton - licensingteam.ham@northyorks.gov.uk

Harrogate - taxi.har@northyorks.gov.uk

Richmondshire - licensing.ric@northyorks.gov.uk

Ryedale - taxilicensing.rye@northyorks.gov.uk

Scarborough - licensing.services.sca@northyorks.gov.uk

Selby - licensing.sel@northyorks.gov.uk

PERSONAL DATA AND INFORMATION SHARING

This authority requires the requested information to process your application for a licence. It has a duty to protect and safeguard the public and therefore may share the information you have provided on this form with other service areas within the Council, Government Departments, law enforcement agencies and partners for these purposes.

This authority is under a duty to protect the public funds it administers. We may share information internally and externally with other organisations responsible for auditing or administering public funds, or where undertaking a public function, to prevent and detect fraud, including data to be used as part of the National Fraud Initiative. For further information, please see <https://www.gov.uk/government/collections/national-fraud-initiative>. We may also disclose information to a Specified Anti-Fraud Organisation for the purpose of preventing fraud under Section 68 of the Serious Crime Act 2007. Please also see our licensing privacy notice for further information.

Schedule 23 to the Finance Act 2011 (Data Gathering Powers) and Schedule 36 to the Finance Act 2008 (Information and Inspection Powers) grant HMRC powers to obtain relevant information from third parties. This includes licensing bodies being required to provide information about licence applicants. Your personal data will not be used for any other purpose without your prior consent, except as permitted by statute.

Under the Air Quality (Taxi and Private Hire Vehicles Database) (England and Wales) Regulations 2019, the Council is required to provide information to the Department for Environment, Food and Rural Affairs (DEFRA) about all hackney carriages and private hire vehicles licensed by North Yorkshire Council. The information given will include registration numbers, start and expiry dates and such other information we hold for the purposes of ensuring the accurate identification of vehicles. The guidance for authorities contains further details about the database:

<https://www.gov.uk/government/publications/air-quality-taxis-and-private-hire-vehicles-phvs-database-guidance>

For further information on who and how the Council may share your information with, please refer to the following privacy notice: [Licensing privacy notice | North Yorkshire Council](#)

Chassis No: WVWZZZ3CZDE147430		Inspection Form Reference:		Vehicle type:	
Vehicle Registration: FT13 HHF		Make and Model: VW PASSAT	Year of Manufacture: 2013		<input checked="" type="checkbox"/> Hackney carriage
Plate number: 217		Mileage: 224054	Colour: SILVER		
Driver Name:			Badge Number:		<input type="checkbox"/> Private Hire

All hackney carriage and private hire vehicles must be maintained to no less than the standards set out in the VOSA publication 'MOT Inspection Manual – Private Passenger and Light Commercial Vehicle Testing', ISBN 978-0-9549352-5-2. Failure to meet such standards would result in the inspection being failed. In addition, the inspection should be failed if any of the reasons overleaf apply.

Item Tested	Pass (✓)	Fail (x)	Reasons for Failure (see overleaf for guidance)		
MOT					
MOT requirements					
Lighting Equipment					
Front and rear lamps	/				
Headlamps	/				
Stop lamps	/				
Rear reflectors	/				
Direction indicators	/				
Steering and suspension					
Steering control	/				
Steering mechanism/system	/				
Power steering	/				
Transmission	/				
Wheel bearings	/				
Front suspension	/				
Rear suspension	/				
Shock absorbers	/				
Brakes					
Controls/ABS warning system	/				
Condition of service brake system	/				
Condition of parking brake system	/				
Service brake performance	/				
Parking brake performance	/				
Tyres and wheels					
Tyre type	/				
Tyre condition (including spare)	/				
Tread Depth	/		N/S/F O/S/F	N/S/R O/S/R	SPARE
Road wheels	/				
Seat belts					
Mountings	/				
Condition	/				
General					
Driver's view of the road and mirrors	/				
Horn	/				
Exhaust system	/				
Fuel system	/				
Exhaust emissions	/				
Body interior	/				
Luggage space	/				
First aid kit	/				
Meter – test and seal	/				
Licence front and rear plates & doors	/				
Roof sign & For Hire sign (HC only)	/				
Body exterior	/				
Doors	/				
Seats	/				
Electrical wiring and equipment	/				
Speedo	/				
Oil and water leaks	/				
Signage					
No Smoking signs on display?	/				
Advertising on or in vehicle?	Yes	No			

Wheelchair accessible vehicles		
Does the vehicle appear to be adapted to be wheelchair accessible?	Yes	No
If yes to the above, does the vehicle have a mechanical lift?	Yes	No

Item Tested	Standards of Inspection - Possible reasons for failure
Lighting Equipment	
Front and rear lamps	Lights inoperable or of insufficient intensity. Incorrect bulbs fitted. Lamps not properly aligned. Lamp flickers when tapped lightly by hand.
Headlamps	
Stop lamps	
Rear reflectors	
Direction indicators	
Steering and suspension	
Steering control	Inoperable, worn or faulty steering or suspension. Jagged edges on steering wheel rim.
Steering mechanism/system	
Power steering	
Transmission	
Wheel bearings	
Front suspension	
Rear suspension	
Shock absorbers	
Brakes	
Controls/ABS warning system	Any of the systems do not operate effectively and/or safely.
Condition of service brake system	
Condition of parking brake system	
Service brake performance	
Parking brake performance	
Tyres and wheels	
Tyre type	Damaged, worn, substandard or otherwise illegal tyres. Spare wheel, jack and wheelbrace (or manufacturers' alternative) not provided and secured.
Tyre condition (including spare)	
Road wheels	
Seat belts	
Mountings	Damaged, worn or incorrectly operating seatbelts. Insufficient seatbelts.
Condition	
General	
Driver's view of the road and mirrors	Loose, damaged, missing or defective mirrors.
Horn	Defective horn.
Exhaust system	Missing, insecure or inadequate heat shield.
Fuel system	Leaks, excessive wear, damaged or insecure pipes, missing filler cap.
Exhaust emissions	Excessive smoke emission.
Body interior	Excessive corrosion/damage, staining, sharp edges.
Luggage space	No separation from passenger seating area.
First aid kit	First aid kit is missing or in a poor/contaminated condition.
Meter - test and seal	Meter not linked to roof sign. Meter not sealed.
Licence plates/door stickers	Damaged/illegible/insecure. Details do not match.
Roof sign and For Hire sign	Insecure, insufficient illumination, wiring defects.
Body exterior	Excessive corrosion/damage, poor repair/paint match, sharp edges.
Doors	Defective locks, windows, door lights, damaged/missing door seals.
Seats	Insecure seats or excessive dirt, stains, holes or tears.
Electrical wiring and equipment	Evidence of overheating. Heavily contaminated with oil.
Speedo	Speedometer inoperative or defective.
Oil and water leaks	Evidence of oil or water leaks including sun roof/windows.


I hereby declare that the above vehicle:

meets the above standards

does not meet the above standards

Retest date (if applicable):

Examiner's name: **L. WYNN**

Signature: 

Date of Test: **01/18/23**

*If the test is failed, please notify the relevant licensing office within 24 hours (identified by letter at end of licence number i.e. 100E)

A licensing.cra@northyorks.gov.uk

B licensingteam.ham@northyorks.gov.uk

C taxi.har@northyorks.gov.uk

D licensing.ric@northyorks.gov.uk

E taxilicensing.rye@northyorks.gov.uk

F licensing.services.sca@northyorks.gov.uk

G licensing.sel@northyorks.gov.uk

Garage name and address:

Vehicle testing station number: **6647**

Authorised Examiner number: **3009**

CHARLIE TAXI
GARAGE SERVICES
STANNMAR VENTURE D. EST.
NORHAL WATSON DL6 2Y
Telephone 011609 78228
VAT REG 1100
601 990 8448

Check MOT history

This is a new service – [Complete a quick survey \(https://www.smartsurvey.co.uk/s/GIZZX?vrn=FT13HHF&make_result=VOLKSWAGEN&model_result=PASSAT&mot_first_used_date=2013-05-21&vehicle_age=3815&mot_expiry_date=2024-10-30&mot_expiry_date_days_left=365&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV\)](https://www.smartsurvey.co.uk/s/GIZZX?vrn=FT13HHF&make_result=VOLKSWAGEN&model_result=PASSAT&mot_first_used_date=2013-05-21&vehicle_age=3815&mot_expiry_date=2024-10-30&mot_expiry_date_days_left=365&user_satisfaction_banner=0&vehicle_data_origin=MTS&vehicle_type=LGV) to help us improve.

[< Back](#)

FT13 HHF

VOLKSWAGEN PASSAT

[Check another vehicle \(/\)](#)

Colour

Silver

Fuel type

Diesel

Date registered

21 May 2013

MOT valid until

30 October 2024

[Get an MOT reminder \(https://www.gov.uk/mot-reminder\)](https://www.gov.uk/mot-reminder) by email or text.

[Download test certificates \(/enter-document-reference?registration=FT13HHF\)](/enter-document-reference?registration=FT13HHF)

If you think the MOT expiry date or any of the vehicle details are wrong: [contact DVSA \(https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes\)](https://www.gov.uk/getting-an-mot/correcting-mot-certificate-mistakes).

[Show all sections](#)

MOT history

Check mileage recorded at test, expiry date, and test outcome

[Hide](#)

Date tested

18 October 2023

PASS

Mileage

224,054 miles

Test location

▶ [View test location](#)

MOT test number

7690 9739 7601

Expiry date

30 October 2024

Monitor and repair if necessary (advisories):

- **Rear Tyre worn close to legal limit/worn on edge X2 EDGED (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested

17 October 2022

PASS

Mileage

196,225 miles

Test location

▶ [View test location](#)

MOT test number

1742 5761 1299

Expiry date

30 October 2023

Date tested

9 October 2021

PASS

Mileage

162,423 miles

Test location

▶ [View test location](#)

MOT test number

5412 6319 6256

Expiry date

30 October 2022

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested

10 October 2020

PASS

Mileage

152,770 miles

Test location

▶ [View test location](#)

MOT test number

8471 6821 5033

Expiry date

30 October 2021

Date tested

31 October 2019

PASS

Mileage

139,986 miles

Test location

▶ [View test location](#)

MOT test number

4335 6233 9202

Expiry date

30 October 2020

Monitor and repair if necessary (advisories):

- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested

31 May 2019

PASS

Mileage

136,687 miles

Test location

▶ [View test location](#)

MOT test number

2055 6986 9451

Expiry date

30 June 2020

Monitor and repair if necessary (advisories):

- **Nearside Rear Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested

31 May 2019

FAIL

Mileage

136,687 miles

Test location

▶ [View test location](#)

MOT test number

7688 4929 9006

Repair immediately (major defects):

- **Nearside Front Headlamp aim too high (4.1.2 (a))**

Monitor and repair if necessary (advisories):

- **Nearside Rear Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are defects and advisories?](#)

Date tested

1 June 2018

PASS

Mileage

122,127 miles

Test location

▶ [View test location](#)

MOT test number

5044 9574 2912

Expiry date

30 June 2019

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**

▶ [What are advisories?](#)

Date tested

1 June 2018

FAIL

Mileage

122,127 miles

Test location

▶ [View test location](#)

MOT test number

9797 0593 8438

Repair immediately (major defects):

Page 23

- **Nearside Rear Wheel bearing rough when rotated (5.1.3 (b) (i))**

Repair as soon as possible (minor defects):

- **Offside Rear Registration plate lamp inoperative in the case of multiple lamps or light sources (4.7.1 (b) (i))**

Monitor and repair if necessary (advisories):

- **Nearside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Tyre worn close to legal limit/worn on edge (5.2.3 (e))**
- **Offside Front Brake pad(s) wearing thin (1.1.13 (a) (ii))**
- **Nearside Rear Brake pad(s) wearing thin (1.1.13 (a) (ii))**
- **Offside Rear Brake pad(s) wearing thin (1.1.13 (a) (ii))**

▶ [What are defects and advisories?](#)

The MOT test changed on 20 May 2018

Defects are now categorised according to their severity - dangerous, major, and minor. [Find out more \(https://www.gov.uk/government/news/mot-changes-20-may-2018\)](https://www.gov.uk/government/news/mot-changes-20-may-2018).

Date tested

23 June 2017

PASS

Mileage

106,247 miles

Test location

▶ [View test location](#)

MOT test number

5042 3366 8997

Expiry date

30 June 2018

Advisory notice item(s)

- **Nearside Front Tyre worn close to the legal limit (4.1.E.1)**
- **Offside Front Tyre worn close to the legal limit (4.1.E.1)**

▶ [What are advisories?](#)

Date tested

1 July 2016

PASS

Mileage

77,310 miles

Test location

▶ [View test location](#)

MOT test number

1009 5422 1088

Expiry date

30 June 2017

Advisory notice item(s)

- **Nearside Front Tyre worn close to the legal limit (4.1.E.1)**
- **Offside Front Tyre worn close to the legal limit (4.1.E.1)**
- **Nearside Rear Brake pad(s) wearing thin (3.5.1g)**
- **Offside Rear Brake pad(s) wearing thin (3.5.1g)**

▶ [What are advisories?](#)

Check for vehicle recalls

See if VOLKSWAGEN PASSAT FT13HHF has outstanding recalls

⌵ [Show](#)

[Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Accessibility statement](#)

[MOT history API](#) [Service status](#)

Built by the [Driver & Vehicle Standards Agency](#).

OGL

All content is available under the [Open Government Licence v3.0](#), except where otherwise stated

© [Crown copyright](#)

V5C
CL 8537468
1/19


Driver & Vehicle
Licensing
Agency

Registration number

FT13 HHF

UNITED KINGDOM
UK APPENDIX E
REGISTRATION
CERTIFICATE

452_1071361009_02209_0040_33000

MARTIN JAMES COLEMAN



Registered keeper

You must make sure that the name and address printed here is correct. If it is not, see section 3.

Document reference number
Don't share, keep it safe

9240 669 2379

Acquired vehicle on 28 08 2019



Thinking of buying this vehicle?
Buyer beware...
Do you know how to avoid being tricked into buying a stolen vehicle?
For tips and advice go to gov.uk/checks-when-buying-a-used-car

THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.

It shows who is responsible for registering and taxing the vehicle.

Registration Certificate translations European Community

свидетелство за регистрация	Zulassungsbescheinigung	Certificat d'immatriculation	Registracijos liudijimas	Dowód Rejestracyjny	Prometno dovoljenje
Permiso de circulación	Registreeinimistunnistus	Taastas Claraithe	Forgalmi engedély	Certificado de matricula	Rekisteröintodistus
Osvědčení o registraci	Άδεια κυκλοφορίας	Carta di circolazione	Čertifikat ta' Registrazzjoni	Certificat de imatriculare	Registreringsbeviset
Registreringsattest	Πιστοποιητικό Εγγραφής	Registrācijas apliecība	Kentekenbewijs	Osvědčenie o evidencii	Prometna dozvola

Data protection

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at gov.uk/dvla/privacy-policy

Special notes (these notes cannot be removed)

NO. OF FORMER KEEPERS 2
1. DECLARED NEW AT FIRST REGISTRATION.

How to fill in your V5C Registration Certificate (log book)

Tax or SORN (Statutory Off Road Notification) using the document reference number above.

<p>1 Change my vehicle details</p> <p>You must fill in section 1 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA. For more information go to: gov.uk/change-vehicle-details-registration-certificate</p>	<p>2 Selling or transferring my vehicle to a new keeper (not a trader)</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle Or fill in section 2 over the page and send to DVLA, Swansea, SA99 1BA. You must give section 6 to the new keeper.</p>	<p>3 Change my name and / or address</p> <p>You must fill in section 3 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA. You should receive your new V5C within 4 weeks. For more information go to: gov.uk/change-name-address-v5c</p>	<p>4 Selling, transferring or part exchanging this vehicle to a motor trader</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle Or fill in section 4 over the page and return just that page to DVLA, Swansea, SA99 1BA.</p>	<p>5 Permanently exporting this vehicle for more than 12 months</p> <p>If you or someone you're selling the vehicle to is taking it out of the country for 12 months or more, go to section 5 over the page. For more information go to: gov.uk/taking-vehicles-out-of-uk</p>	<p>6 New keeper slip</p> <p>Selling your vehicle: you must fill in the date of sale on section 6 over the page and give it to the new keeper. Vehicle tax or SORN isn't passed on to someone else. For more information go to: gov.uk/vehicletaxrules</p>
---	--	---	--	--	--

Vehicle details

Official use only

A Registration number **FT13 HHF**

[A.1] %

B: Date of first registration **21 05 2013**
 [B.1]: Date of first registration in the UK **21 05 2013**
 D.1: Make **VOLKSWAGEN**
 D.2: Type **3C**
 Variant **ACFFFBX0**
 Version **FD6FD62E018STP07MQSNVR20**
 Euro status
 Real driving emissions
 D.3: Model **PASSAT S BLUEMOTN TECH TDI SA**
 D.5: Body type **ESTATE**
 [X]: Taxation class **DIESEL CAR**
 [D.6]: Suspension type
 [Y]: Revenue weight **2210 KG GROSS**
 P.1: Cylinder capacity (cc) **1968 CC**
 V.7: CO₂ (g/km) **135 G/KM**
 P.3: Type of fuel **HEAVY OIL**
 S.1: Number of seats, including driver **5**
 S.2: Number of standing places (where appropriate)
 [D.4]: Wheelplan **2-AXLE-RIGID BODY**
 J: Vehicle category **M1**
 K: Type approval number **e1*2001/116*0307*33**
 P.2: Max. net power (kW) **103**

E: VIN/Chassis/Frame No. **WVWZZZ3CZDE147430**
 P.5: Engine number **CFFBF39532**
 F.1: Max. permissible mass (exc. m/c) **2210**
 G: Mass in service **1601**
 Q: Power/Weight ratio (kW/kg) (only for motorcycles)
 R: Colour **SILVER**
 O: Technical permissible maximum towable mass of trailer
 O.1: braked (kg) **1800**
 O.2: unbraked (kg) **750**
 U: Sound level
 U.1: stationary (dB(A)) **71**
 U.2: engine speed (min-1) **2375**
 U.3: drive-by (dB(A)) **69**
 V: Exhaust Emissions
 V.1: CO (g/km or g/kWh) **0.149**
 V.2: HC (g/km or g/kWh)
 V.3: NOx (g/km or g/kWh) **0.122**
 V.4: HC+NOx (g/km) **0.138**
 V.5: particulates (g/km or g/kWh)

1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct. If you have made changes to your vehicle or if the information above is incorrect, you must

tell us by filling in the relevant box(es) below and send whole V5C to DVLA, Swansea, SA99 1BA. Use black ink and CAPITALS.

Registration number **FT13 HHF** %

Document reference number **9240 669 2379**

Wheelplan / Body type:

VIN / Chassis / Frame number:

New revenue weight: Date of change: Cylinder capacity (cc):

No. of seats inc. driver: No. of standing places: Type of fuel:

Engine number:

New colour: Date of change: CLR

Tax class: Y

For information on how to change your tax class go to gov.uk/change-vehicle-tax-class

2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct. You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to gov.uk/contact-the-dvla as you may still be liable. If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

You can use this form to tell us if you have:

- Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use black ink and CAPITALS. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C to DVLA, Swansea, SA99 1BA.
- Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Registration number **FT13 HHF** %

Document reference number **9240 669 2379**

Title: Mr: Mrs: Miss:

Or other title or business / company name:

New keeper's first and middle names written in full:

Surname:

DVLA fleet number for companies only: Date of birth: (optional)

Current UK address (house number, street name, town / city):
 Foreign address? For information go to: gov.uk/taking-vehicles-out-of-uk

Postcode:

Date of sale: (mandatory) Mileage: (optional)

K Contact number of the new keeper: (optional)

Email address of the new keeper: (optional)

Driving licence number of the new keeper: (optional)

Official use only. Do not write in this space.



This page is intentionally left blank